

Reinventing Time & Attendance Management











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The perfect staff management system for modern organisations

Kelio^{ONE} and Kelio^{PRO} provide a comprehensive and effective way to collect and process data in respect of staff attendance, absence, holidays and activities etc. using a range of input devices:

Improve staff management efficiency on a daily basis

Managing staff working time follows a systematic process from the collation of employee data to the production of accurate attendance reports for management and payroll. As a result it is important to follow these steps to ensure effective staff management.









An Innovative and Comprehensive Approach to Time & Attendance Management





Time & Attendance Management

Kelio one and Kelio PRO incorporate all the main features of time & attendance management including employee records, production schedules, arrival and departure times, breaks, absences, overtime and holidays.







Award Winning Terminal

The terminals enable staff and visitors to input attendance data quickly and easily.

Attendance time Absence requests

Activities

Q Visitors

Information & results

3

Suggestions box

Messaging service

Room reservation

Document reader

And all the future apps!



Web browser







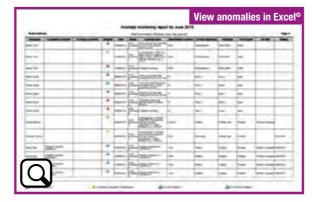
Data Processing and Reports

Intuitive screens enable users to monitor time & attendance information.

Important event and anomaly alerts are e-mailed to line managers.

Reporting

A range of standard and custom reports are produced which can be easily exported to Excel[©].





A Modular and Flexible Solution Available Locally or in the Cloud





Employee Self-Service

Employee Self-Service allows some HR processes such as absence requests, clocking declarations, home worker clocking and viewing personal results to be delegated to your staff and managers.





Data Analysis

The Analytics Job Costing module means you can improve your productivity by making better labour choices that put the right employee in the right place at the right time.



Planning

The Planning module enables you to create and modify staff planning templates depending on regulatory, personal and departmental limitations. You can also interrogate the data so it's easy to compare planned, completed and estimated schedules in real-time.

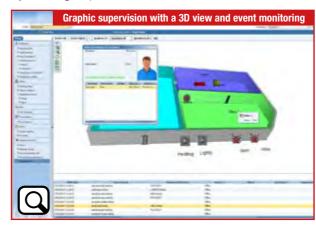




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Access Control Visitor Management

Manage access to your premises for staff and visitors by zone, group or work schedule.





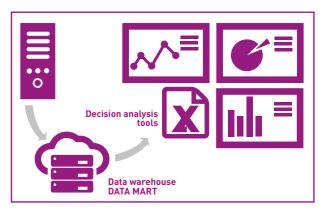
Multi-Site Management & HR Assistant

Multi-Site Management is a comprehensive module that provides access from different sites to the appropriate employee files which are stored at a central location. The HR Assistant module provides comprehensive HR data including personnel files, training records, appraisals and emergency contact information.



Data Exchange

You can easily export data from the Kelio system for reporting or data exchange into other applications by using webservices or data mart.





Mobile

It's easy for off-site staff to clock in and out, clock activities and access their own data directly from their smartphone or tablet.





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*2016 Bodet Software survey from 1846 respondents **2016 Bodet Software survey from 7704 respondents



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